

YORK TOWNSHIP TRUSTEES

Regular Meeting

April 19, 2006

Chairman Colene Conley called the regular meeting to order at 6:30 p.m. She led the pledge of allegiance.

Moved by Weiland, second by Monroe to approve the minutes of the March 23, 2006 regular meeting with the following change: Zoning Report, pg. 148 needs a yes after Weiland's name. Roll: Weiland, yes; Monroe, yes; Conley, yes.

REPORTS:

Zoning:

- Zoning report for April as attached (Item A).

Mowing Quotes:

Croston Construction: York Cemetery - \$1,440/mo.; Town Hall/Station Complex - \$432/mo.; Branch Rd. Cemetery - \$216/mo.; Twp. Properties (Norwalk/Columbia) - \$288/mo.; Old Schoolhouse - \$144/mo.; total of \$2,520/mo.; mulching and shrub trimming would be an add'l \$25/hour at our request. Payment could be made monthly or spread over year. \$2,520 x 7 mos. = \$17,640.

TreeHouse LLC: Total annual contract for the mowing and trimming of the Town Hall/Fire Station complex, Orth property, Old Schoolhouse; Lawson property, Branch Road and Norwalk Road cemeteries of \$15,900 to be paid over 7 months at \$2,271.43/mo. from April thru October. It would also include weed control in beds as well as a two time trimming of shrubs at the complex.

Moved by Weiland, second by Monroe to enter into a one year contract with TreeHouse LLC for the 2006 mowing season at a cost of \$15,900. Roll: Weiland, yes; Monroe, yes; Conley, yes.

Fire Department:

- Amy Budoi gave the monthly report in place of Chief Hill.
- Amy will ask the department to send a letter to the trustees stating their vote to become a township department. The trustees will then continue the process.
- Colene spoke with Bill Thorne regarding the trustees attending a business meeting of the fire department. It is not a violation of the sunshine law because it is not a trustee's meeting, it is the department's meeting.

Dorothy Crouch cont'd:

- Bill Schultz has a concern of the Appeals Board with not enough members present to have a meeting. There were only 2 present last month and again this evening for a visitation. There was no meeting in January. Everyone was present in February. March had the 2 and had to call a third person. There were only 2 at the visitation this evening. There was discussion regarding whether the trustees should set up a policy regarding attendance. It will be studied.

Trustees:

Richard Monroe:

- Received a call from Mr. Gibbons on Fenn Road asking about the sewer line. Per Jim Troike, it will not go down Fenn.

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- Mr. Hicks, Eaton Twp. Zoning Inspector – asked about township fees. Rick is sending him a copy of ours. Mr. Hicks was doing a survey since their township is looking to raise theirs. The fees are listed on the township website.
- Working on obtaining quotes from masons for the mason work on the chimney tuck point and handicap ramp.
- Bill Schultz asked for a podium. It was also brought up at a meeting with Bill Thorne. For \$335, there is one with sound from Hertz Furniture; 95 McKee Drive; Mahwah, NJ 07430.

Moved by Conley, second by Weiland to obtain a podium with a sound system at a cost of \$335. Roll: Conley, yes; Weiland, yes; Monroe, yes.

Jane Weiland:

- We are on the home stretch for the sirens grant. We should be receiving the money within a month.
- Demolition meeting – school board is opening the bids tomorrow morning for the demolition. Norm Hinman stated they received a bid today for the property. If the 1922 block is salvageable, it is to be kept. The bidders were also informed of Mr. Squires' concern.
- Thanked her husband for redoing the sign board in front.
- The ditching was done along Spieth and Marks Road.
- The cemetery committee has met. There will be another meeting next Wednesday to put together a timeline of what needs to be done and what priority. When the tree trimming guy comes, there are dead trees in the Branch and Norwalk Road cemeteries. Ron Pfaff will be working on the light at the flagpole.
- Jeff and Mary Jane Allen presented a list of needed flags and brackets for along Norwalk Road.
- Community Block Grant Funding – Since the sidewalks are not a good idea because of the sewer project, we could apply for funding for some additional parking. Jane will continue investigating and file by the deadline of Friday, April 21st. Jane also shared the path of the sewer line project.
- Copies of the approved minutes need to be sent to Mark to be placed on the website. Jane will give Bev the e-mail address.
- Jeff and Mary Jane Allen came in to discuss the flag issue. The flags are sporadic along our roads. Jeff would like to go to a 6' pole as well as put them up higher on the pole. While there are 24 flags, we need 6 add'l brackets to put up the 24 flags. It was decided to work on a budget for adding flags and just purchase the 6 brackets and strapping at this time from Nielson Canvas Co. at a cost of \$24.95 each.

Colene Conley:

- Colene has purchased almost 100 45-mph signs within the last couple of weeks.
- Will be meeting with Kelly from Pulte to take care of the issue by the Byrd's on Spieth Road. West End Development has given an estimate of approximately \$7,500 for the project. Croston Construction gave a quote of the same.
- Tim Wadel from Fine Arts Interiors gave a quote for the Town Hall to paint the ceilings, remove and replace the wall covering in the restrooms and hall, repairs, etc. at a cost of \$5,268 plus the cost of the wall covering. There is a leak that needs to be fixed as well as the chimney repairs.
- Memorial Day Parade – We will be hosting with the Methodist Church again. It begins at 3:00 p.m. on May 28th. A WWII nurse will be the guest speaker. She also

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was a phys ed teacher. If it rains, it will be held in the fire station. Norm Hinman stated he may not be able to drive by then so not to count on his convertible. Norm also asked about a Grand Marshall. Jeff and Mary Jane Allen will take the Grand Marshall suggestion back to the committee.

- On May 4th and 11th, Trina Devaney from the prosecutor's office will be coming for training sessions. Colene will be picking up refreshments for the seminars and turn in the cost for reimbursement.
- Tomorrow morning at 8:30 a.m., a couple of Medina Co. Engineer's Office representatives will be meeting with Colene and Tom Croston regarding the culvert on Lester Road south of SR 57 by the Tighe residence.
- Colene has spoke with the prosecutor's office and other clerks regarding the status of our General Fund and the large amount of money in our Road & Bridge Fund since December when our General Fund was so very low. Bill Thorne said it is easy to transfer from the Road & Bridge Fund to the General Fund. Bill writes a letter that gets sent to the State Auditor and then it would go before a judge here. There was then discussion on what dollar amount to transfer.

Moved by Conley, second by Monroe to approve the following resolution #06-04-01:

APPROVING THE TRANSFER OF \$400,000 FROM ACCOUNT YORK TOWNSHIP'S ROAD & BRIDGE TO YORK TOWNSHIP'S GENERAL FUND

WHEREAS, the funds in the Township General Fund are inadequate to meet the anticipated expenses of the Township, in particular, renovation of township buildings, expenses for the remainder of the year, and the Township unless a transfer of funds is approved, will have no alternative but to discontinue or severely reduce its operation particularly its cemetery and zoning daily operations; and

WHEREAS, there is at the present time, approximately \$700,000 in the Road & Bridge Fund for York Township, none of which are the proceeds or balances of loans, bond issues, special levies for the payment of loans or bond issues, the proceeds or balances of funds derived from an excised tax levied by law for a specific purpose, or the proceeds or balances of any license fees imposed by law for a specific purpose; and

WHEREAS, the Township has more than \$120,000 from other such funds also available for road purposes; and

WHEREAS, the transfer from said fund of \$400,000 to the General Fund will not hinder the Township's obligation to properly maintain the purposes of said fund, and the failure to transfer, shall necessitate the discontinuance of, or severely limit the Township's ability to perform other necessary services for the welfare and benefit of its citizens;

NOW THEREFORE BE IT RESOLVED, by the Board of Township Trustees of York Township, in regular assembly, all members being present and concurring therein, that the sum of \$400,000 be transferred from the Road and Bridge Fund to the General Fund of said Township, in accordance with the provisions of Section 5705.15 of the Revised Code of Ohio, and hereby request the Prosecutor to prepare the legal notice and petition to the Court of Common Pleas of Medina County, Ohio.

Roll: Conley, yes; Monroe; yes; Weiland, yes.

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Rick Monroe cont'd:

- Jim Troike would like to have a work session with the trustees regarding the sewer line project. Jim will get back with us to set up the meeting.
- John Burke, Co. Treasurer sent out the "Fix-It Funds" that are available. The home value has to be less than \$250,000. They are on a first come first served basis.

Fiscal Officer:

Moved by Weiland, second by Conley to approve financial reports as presented for March – fund summary, revenue status and appropriation status and bank statement. Roll: Weiland, yes; Conley, yes; Monroe, yes.

Moved by Conley, second by Monroe to amend appropriations as follows:

Gas Fund:	Supplies/Materials		\$20,000.00
Cemetery Fund:	Purch. Svcs.		4,960.00
Zoning Fund:	Personal Svcs.	\$3,000.00	
	Purch. Svcs.	<u>80.00</u>	<u>3,080.00</u>
	Total:		<u>\$28,040.00</u>

Roll: Conley, yes; Monroe, yes; Weiland, yes.

FYI: Bev is working with FirstMerit to use E-connect so we can utilize direct deposit for our employees.

Correspondence:

- Norton Environmental – Compost/mulch info
 - Medina Co. Commissioners – April 25th hearing
 - Medina Co. Commissioners – Community Block Grant Funds
 - OPERS – Employer Outreach, March
 - Auditor of State – 2006 Compliance Supplement
 - Medina Co. Engineer – Revised Road Resolution
- There was discussion regarding having streets with or without curbs.

Moved by Conley, second by Monroe to approve the following resolution #06-04-02:

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF
 YORK TOWNSHIP, MEDINA COUNTY, OHIO ADOPTING THE ROAD
 DISTRICT AS PRESCRIBED BY ARTICLE 4 OF THE MEDINA COUNTY
 ENGINEERING CODE FOR RESIDENTIAL SUBDIVISION
 DEVELOPMENT OF MEDINA COUNTY, OHIO

WHEREAS, in the interest of preserving the public health and general welfare of the present and future residents of Medina County, it was deemed necessary in the opinion of the Board of Medina County Commissioners to adopt general rules and regulations setting standards and requirements in securing the construction of improvements shown on the plats and plans as allowed by Section 711.101 of the Ohio Revised Code; and

WHEREAS, it was the further opinion of the Board of Medina County Commissioners that through Article 4 of these rules and regulations, a road district per township should be established so that the political subdivision having the maintenance responsibility of said

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improvements will have roads constructed compatible to their normal maintenance procedures and the varying topographic and physical conditions of the respective township.

NOW, THEREFORE BE IT RESOLVED by this Board of Township Trustees in and for York Township, Medina County, Ohio, that the following rules and regulations setting the criteria to be used within this road district for subdivision developments within said township shall govern all construction pertaining to subdivision developments from April 19, 2006 forward:

TYPICAL STREET SECTION/PAVEMENT TYPE

URBAN SUBDIVISIONS (Density \geq 1 House/2.1 Acre)

Urban residential with concrete pavement and 4" rolled curb.

RURAL SUBDIVISIONS (Density $<$ 1 House/2.1 Acres)

Urban residential with concrete pavement and 6" straight curb.

SIDEWALKS

Sidewalks are required along Urban street sections.

CUL-DE-SACS

Any permanent cul-de-sac constructed within a subdivision shall be fully paved without a center island.

DESIGN SPEED

25 mph design criteria and 25 mph signs will be considered on minor rural resident roads.

Roll: Conley, yes; Monroe, yes; Weiland, yes.

Ohio Dept. of Taxation – Tax Exempt Property
Medina Co. Sanitary Engineer – Earth Day
Auditor of State – Bulletin
Medina Co. Commissioners – Public Forum for TEL Amendment
ODOT – Medina Co. Gov't Day, May 5th
Ohio LTAP – Survey
Ohio LTAP Quarterly – April/June issue
Reminger & Reminger – Information
The Chamberlink – April newsletter
Grassroots Clippings – April newsletter
OPERS Employer Notice – Seasonal workers

Moved by Weiland, second by Conley to approve the purchase orders, payment of the payroll and bills (Item B). Roll: Weiland, yes; Conley, yes; Monroe, yes.

Moved by Conley, second by Monroe to adjourn at 9:20 p.m. Roll: Conley, yes; Monroe, yes; Weiland, yes.

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Colene Conley, Chairman

Beverly Fry, Fiscal Officer